# Meeting 1

Date: 2nd Oct 2015

Attending: Brie, Robert, Peter

Points Discussed

* Brainstorming ideas for a potential app
* Narrowed down to 3 potential ideas
* Conduct research on these potential app ideas

# Meeting 2

Date: 5th Oct 2015

Attending: Brie, Robert, Peter

Points Discussed

* Decided on app idea - for note taking/organisation
* Updating the blog

# Meeting 3

Date: 10th Oct 2015

Attending: Brie, Robert, Peter

Points Discussed

* Current findings on other note taking/timetable applications
* Organising of presentation slides

# Meeting 4

Date: 14th Oct 2015

Attending: Robert, Peter

Absent: Brie

Points Discussed

* Working on business proposal
* Functions and features of the app
* Target market - students, lecturers
* Current competitors in the market

# Meeting 5

Date: 18th Oct 2015

Attending: Brie, Robert, Peter

Points Discussed

* Business proposal and sections that need updating to finalise for submission
* Design concepts
* Role allocation

# Meeting 6

Date: 28th Oct 2015

Attending: Brie, Peter, Robert

Points Discussed

* Went over presentation
* Survey and executions - print out of survey monkey
* Design layouts

# Meeting 7

Date: 3rd Nov 2015

Attending: Brie, Peter, Robert

Points Discussed

* Survey results to date
* Usability features for the app
* Blog update

# Meeting 8

Date: 10th Nov 2015

Attending: Brie, Peter, Robert

Points Discussed

* Brand names and logo ideas
* Business plan

# Meeting 9

Date: 18th Nov 2015

Attending: Brie, Peter, Robert

Points Discussed

* Business plan
* Secondary research
* Design developments
* Usability testing

# Meeting 10

Date: 3rd Dec 2015

Attending: Brie, Peter, Robert

Points Discussed

* Finalisation of presentation
* Presentation rehearsal